



RICHMOR AVIATION FLIGHT SCHOOL

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www.richmorflightschool.com

Transportation Security Administration, Alien Flight Training Procedure.

Effective October 20, 2004

49 CFR PART 1552: Flight training for aliens category 3, aircraft weighing under 12,500 Lbs.
Expanded instructions for item 2.

The applicant logs on to the TSA's Web site: www.flightschoolcandidates.gov

At the bottom of the log-on page there is a hyperlink "set up new account" where applicant enters the required information.

They will be e-mailed a user-id, password and a TSA identification number. After receiving the e-mail, the student logs back in to the above site and submits the following:

- Full name, gender, current address and five-year address history, date and country of birth, and citizenship information.
- TSA identification number.
- Passport information: Visa information. Please indicate that this is for preliminary approval, Richmor Flight School will issue the I-20 form after the preliminary approval is obtained.
- Training Details-Basic information including the name of school, type of aircraft, pilot certificate or rating sought. These can be obtained from the course pricing documents you already should have.
- Additional and separate \$130.00 application processing fee. This fee must be paid by you personally and by credit card on the TSA's Web site.

Once TSA informs Richmor Flight School that the preliminary approval has been granted, the school will proceed with the issuance of the I-20M-N form providing that all other required documentation and the deposit have been received.

Upon arrival at Richmor Flight School, the training can start. Applicants from non-English speaking countries must complete the TOEFL (Test of English as a Foreign Language) examination as a demonstration of English proficiency. A score of at least 550 is required and a copy of the test results must be forwarded to Richmor Flight School.